

KAIKORAI VALLEY COLLEGE



REPRESENTING KVC PROCEDURE

Kaikorai Valley College believes in educating the whole person and so values student achievement in all areas. Therefore we encourage positive student attitudes and behaviour in all aspects of their life, both inside the school and when representing the school.

Over the past couple of years there have been a very small number of students identified as participating in sporting or cultural events, who are not yet maintaining adequate attendance at school. We believe this does not enter into the spirit and values of the school.

Guidelines

Where there are concerns around student attendance or behaviour, a call will be made by the Senior leadership Team (SLT) in terms of the student representing the school or attending special events (see below). If teachers have concerns about this, these concerns need to be brought to the attention of the SLT well in advance of the event taking place (eg. a month before an interchange, formal, school, camp etc). This allows for a conversation to take place and improvements to be demonstrated.

Procedures

1. All students wishing to participate in any major school event (to be decided by the school senior leadership team) eg school interchange, formal, co-ed sports days, school production, etc, will be required to have at least **80%** attendance over the whole year, including the month leading up to such events.
2. Where a student is unable to attend school due to sickness, or for medical reasons, they would not be able to play for a sports team that same day. Coaches would be expected to sit them on the bench in such situations if they were to turn up. This does not include non-attendance due to things such as doctor and dental appointments which would normally only be for a short part of the day.
3. Where a pattern develops that a student is absent for two or three days in the week, yet turns up to represent the school in events eg sports in the weekend or the school production, the SLT may request the coach or teacher in charge to stand them down.
4. Coaches will be informed of this procedure and encouraged to work with team members to help them understand the requirements/obligations of school representation. At the start of the season all students and parents/caregivers will be asked to sign a document/contract acknowledging this understanding.
5. When a teacher or coach begins planning for an event which will require time off school, they will display a list of prospective team members. Any staff objecting to the inclusion of a player must discuss it with the Deputy Principal. There must be actual evidence of absence presented in support (paper trail), not a gut feeling. This must occur well before the event. This allows time for the student and coach to be notified.
6. Last minute decisions will only be made for extremely serious infringements.
7. All decisions around exclusion from participation will ultimately be made by the Principal.

Date Adopted by Policy Group	10 September 2018
Reviewed	15 February 2023
Next review	10 September 2026