

23 July 2024

NOTICE OF HUI POARI



Nga hui poari - our Board of Trustee meeting - will be held on
Tuesday 30 July at 5.30pm in the staff workbay

KAUPAPA - AGENDA

*Please advise the Presiding Member if you believe you have a conflict of interest with any agenda item.
(If you have any items for the agenda please forward to or notify the Presiding Member and Principal at least two days prior to the meeting.)*

KARAKIA - WELCOME

PRESENT

IN ATTENDANCE Stewart Tagg (Assistant Principal) Katherine-Mary Molloy (Minute Taker)

APOLOGIES

Laszlo Peter, Nicole Lowrey, Sefton Vuli, Tracey de Woeps

Any observers are reminded that they are very welcome to stay for the entire open meeting but do not have speaking rights unless they have approached the Board Presiding Member prior to the meeting about a specific matter they wish to address.

The Presiding Member reminds Trustees that the Board is here to provide an education for our young people – Opportunity and Success for All". In discussions, if the Board cannot answer that question of "What does it have to do with student achievement", they then need to ask, "Why are we discussing it?"

1. MENETI O TE HUI - MINUTES

Minutes of the open section of the meeting held on 28 May 2024 to be confirmed.

2. KO NGA MEA E ARA AKE ANA - MATTERS ARISING

3. PŪTEA ME TE KAUTE - FINANCE

- 3.1. Overview of School's position - postponed
- 3.2. Brian no longer attending Committee Meeting
- 3.3. Auditor for 2024 to 2026

4. NGA PŪONGO TŪNGA - MONITORING (written report required where indicated with a ✓)

- 4.1. Principal's report ✓
- 4.2. Staff report ✓
- 4.3. Student report ✓
- 4.4. Health and Safety report ✓
- 4.5. Management Committees ✓
 - 4.5.1. Property Department
 - 4.5.2. International Students - verbal

5. KAUPAPA HERE - POLICIES AND PROCEDURES

- 5.1. Sexual Harassment Policy (*deferred to August meeting due to apology*)
- 5.2. Gifting Procedure (Stewart)

6. CORRESPONDENCE (C) AND PUBLICATIONS. (P)

6.1. INCOMING –

- 6.1.1. School Lunch Proposal*
- 6.1.2. Student Representative elections 2024 - appoint Returning Officer (by 19 August).

6.2. OUTGOING –

7. STRATEGIC FOCUS

- 7.1.1. Focus / Planning day

8. ANY OTHER BUSINESS

- 8.1. Delegation of Authority to Discipline Committee - tidy up of record and add to annual delegation update procedure.
- 8.2. Possible by-election to appoint a trustee to the Board (1 request received) date for submissions closed 12 July 2024.
- 8.3. Europe Trip (Stewart Tagg)
- 8.4. RAMS Form for approval Japan trip (Janette Potter)

9. DATE OF NEXT MEETING – 27 August 2024