



Kaikorai Valley College

OPPORTUNITY AND SUCCESS FOR ALL

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

School Directory

Ministry Number:	381
Principal:	Jatin Bali
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KAIKORAI VALLEY COLLEGE

Annual Financial Statements - For the year ended 31 December 2023

Index

Page	Statement
<u>1</u>	Statement of Responsibility
<u>2</u>	Members of the Board
<u>3</u>	Statement of Comprehensive Revenue and Expense
<u>4</u>	Statement of Changes in Net Assets/Equity
<u>5</u>	Statement of Financial Position
<u>6</u>	Statement of Cash Flows
<u>7 - 20</u>	Notes to the Financial Statements
	Independent Auditor's Report

Kaikorai Valley College

Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the School.

The School's 2023 financial statements are authorised for issue by the Board.

MARK ROGERS

Full Name of Presiding Member

m. Rogers

Signature of Presiding Member

- 7 NOV 2024

Date:

JATIN BALI

Full Name of Principal

Jatin Bali

Signature of Principal

- 7 NOV 2024

Date:

Kaikorai Valley College

Members of the Board

For the year ended 31 December 2023

Name	Position	How Position Gained	Term Expired/ Expires
Mark Rogers	Presiding Member	Elected	Aug 2025
Rick Geerlofs	Principal	ex Officio	Jan 2024
Jatin Bali	Principal	ex Officio	
Sefton Vuli	Parent Representative	Co-opted	Aug 2025
Liza Piatova	Student Representative	Elected	Nov 2023
Nicole Lowery	Staff Representative	Elected	Aug 2025
Tracy De Woeps	Parent Representative	Elected	Aug 2025
Maria Kleinlangevelsloo	Parent Representative	Elected	Aug 2025
Sarah Moreton	Parent Representative	Elected	Aug 2025
Laszlo Peter	Parent Representative	Elected	Aug 2025
Zara Kleinlangevelsloo	Student Representative	Elected	Nov 2024

Kaikorai Valley College
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2023

		2023	2023	2022
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	7,730,288	6,488,420	7,078,393
Locally Raised Funds	3	695,566	683,917	386,743
Interest		14,067	2,700	2,321
Total Revenue		8,439,921	7,175,037	7,467,457
Expenses				
Locally Raised Funds	3	367,949	326,350	145,268
Learning Resources	4	5,612,095	5,051,211	5,214,262
Administration	5	918,286	379,170	961,753
Interest		4,417	-	6,229
Property	6	1,450,348	1,416,090	1,127,943
Loss on Disposal of Property, Plant and Equipment		123	-	907
Total Expense		8,353,218	7,172,821	7,456,362
Net Surplus for the year		86,703	2,216	11,095
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		86,703	2,216	11,095

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Kaikorai Valley College
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Equity at 1 January		623,244	623,244	569,888
Total comprehensive revenue and expense for the year		86,703	2,216	11,095
Contribution - Furniture and Equipment Grant		52	-	42,261
Equity at 31 December		709,999	625,460	623,244
Accumulated comprehensive revenue and expense		709,999	625,460	623,244
Equity at 31 December		709,999	625,460	623,244

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Kaikorai Valley College

Statement of Financial Position

As at 31 December 2023

		2023	2023	2022
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	7	819,151	612,307	518,091
Accounts Receivable	8	379,546	314,852	314,852
GST Receivable		26,382	-	-
Prepayments		22,822	20,022	20,022
Inventories	9	8,062	8,565	8,565
Investments	10	522,691	262,186	262,186
Funds Receivable for Capital Works Projects	17	775	-	-
		<u>1,779,429</u>	<u>1,217,932</u>	<u>1,123,716</u>
Current Liabilities				
GST Payable		-	23,102	23,102
Accounts Payable	12	1,014,044	495,003	495,003
Revenue Received in Advance	13	303,793	300,493	300,493
Provision for Cyclical Maintenance	14	135,250	35,417	35,417
Finance Lease Liability	15	21,740	29,183	29,183
Funds held in Trust	16	186,227	189,309	189,309
Funds held for Capital Works Projects	17	45,619	62,602	62,602
		<u>1,706,673</u>	<u>1,135,109</u>	<u>1,135,109</u>
Working Capital Surplus/(Deficit)		72,756	82,823	(11,393)
Non-current Assets				
Investments	10	198	198	198
Property, Plant and Equipment	11	896,321	878,393	950,393
		<u>896,519</u>	<u>878,591</u>	<u>950,591</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	238,968	297,814	277,814
Finance Lease Liability	15	20,308	38,140	38,140
		<u>259,276</u>	<u>335,954</u>	<u>315,954</u>
Net Assets		<u>709,999</u>	<u>625,460</u>	<u>623,244</u>
Equity		<u>709,999</u>	<u>625,460</u>	<u>623,244</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Kaikorai Valley College

Statement of Cash Flows

For the year ended 31 December 2023

	Note	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash flows from Operating Activities				
Government Grants		2,317,471	1,936,055	2,038,245
Locally Raised Funds		326,713	300,100	251,832
International Students		393,832	383,817	304,717
Goods and Services Tax (net)		(49,484)	-	28,691
Payments to Employees		(1,825,557)	(1,660,296)	(1,583,816)
Payments to Suppliers		(726,262)	(868,160)	(701,385)
Interest Paid		(4,417)	-	-
Interest Received		(587)	2,700	2,321
Net cash from Operating Activities		431,709	94,216	340,605
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment		(56,903)	-	(33,775)
Purchase of Investments		(260,505)	-	(245,186)
Net cash (to) Investing Activities		(317,408)	-	(278,961)
Cash flows from Financing Activities				
Furniture and Equipment Grant		52	-	42,261
Finance Lease Payments		(29,128)	-	(24,344)
Repayment of Loans		-	-	42,055
Funds Administered on Behalf of Other Parties		215,835	-	-
Net cash (to)/from Financing Activities		186,759	-	59,972
Net increase in cash and cash equivalents		301,060	94,216	121,616
Cash and cash equivalents at the beginning of the year	7	518,091	518,091	396,475
Cash and cash equivalents at the end of the year	7	819,151	612,307	518,091

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense, and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Kaikorai Valley College

Notes to the Financial Statements

For the year ended 31 December 2023

1. Statement of Accounting Policies

1.1. Reporting Entity

Kaikorai Valley College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 22b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period to which they relate. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

1.5. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.6. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

1.7. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

1.8. Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

1.9. Investments

Bank term deposits are initially measured at the amount invested. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

1.10. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	15-50 years
Furniture and equipment	3-20 years
Information and communication technology	4-5 years
Motor vehicles	5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

1.11. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

1.12. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.13. Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in Statement of Comprehensive Revenue and Expense in the period in which they arise.

1.14. Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

1.15. Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

1.16. Funds held for Capital Works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

1.17. Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

1.18. Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a variety of periods in accordance with the conditional assessment of each area of the school. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

1.19. Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as financial assets at fair value through other comprehensive revenue and expense in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investments' fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in the Statement of Comprehensive Revenue and Expense unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable and finance lease liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

1.20. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.21. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

1.22. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	2,201,315	1,910,460	1,839,497
Teachers' Salaries Grants	3,877,974	3,600,000	3,692,032
Use of Land and Buildings Grants	927,766	933,960	793,382
Healthy Lunches Grant	532,295	-	586,679
Other Government Grants	190,938	44,000	166,803
	<u>7,730,288</u>	<u>6,488,420</u>	<u>7,078,393</u>

The School has not opted in to the donations scheme for this year.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations & Bequests	24,632	20,000	26,164
Curriculum related Activities - Purchase of goods and services	74,911	87,200	77,833
Fees for Extra Curricular Activities	61,451	54,500	54,150
Trading	12,541	13,600	13,233
Fundraising & Community Grants	33,030	37,000	18,242
Other Revenue	81,510	87,800	58,482
International Student Fees	407,491	383,817	138,639
	<u>695,566</u>	<u>683,917</u>	<u>386,743</u>
Expenses			
Extra Curricular Activities Costs	79,649	59,500	64,266
Trading	2,082	2,200	2,449
Fundraising & Community Grant Costs	2,739	3,850	-
International Student - Student Recruitment	85,743	99,900	41,393
International Student - Employee Benefit - Salaries	149,428	123,900	18,074
International Student - Other Expenses	48,308	37,000	19,086
Overseas Trip Expenses	-	-	-
	<u>367,949</u>	<u>326,350</u>	<u>145,268</u>
<i>Surplus / (Deficit) for the year Locally raised funds</i>	<u>327,617</u>	<u>357,567</u>	<u>241,475</u>

During the year the School hosted 26 International students (2022:9)

4. Learning Resources

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	235,018	243,820	211,261
Equipment Repairs	3,020	7,000	7,167
Information and Communication Technology	16,406	18,000	17,659
Employee Benefits - Salaries	5,235,668	4,703,891	4,852,906
Staff Development	6,358	6,500	4,272
Depreciation	115,625	72,000	120,997
	<u>5,612,095</u>	<u>5,051,211</u>	<u>5,214,262</u>

5. Administration

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	8,178	9,500	9,270
Board Fees	4,175	5,000	4,875
Board Expenses	3,032	2,600	5,414
Communication	5,925	6,520	6,878
Consumables	29,628	40,500	26,430
Operating Lease	2,150	15,000	4,004
Healthy Lunches Expenses	532,295	-	586,679
Other	74,871	56,500	52,757
Employee Benefits - Salaries	230,493	218,830	242,772
Insurance	20,599	18,000	16,422
Service Providers, Contractors and Consultancy	6,940	6,720	6,252
	<u>918,286</u>	<u>379,170</u>	<u>961,753</u>

6. Property

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	8,280	7,600	7,592
Consultancy and Contract Services	-	-	-
Cyclical Maintenance	68,153	20,000	(65,207)
Adjustment to the Provision- Other Adjustments	(7,166)	-	-
Grounds	5,446	7,100	6,989
Heat, Light and Water	107,540	108,000	78,078
Rates	40,450	36,500	33,813
Repairs and Maintenance	54,361	70,850	39,715
Use of Land and Buildings	927,766	933,960	793,382
Security	-	-	-
Employee Benefits - Salaries	245,518	232,080	233,581
	<u>1,450,348</u>	<u>1,416,090</u>	<u>1,127,943</u>

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	819,151	612,307	518,091
Cash and Cash Equivalents for Statement of Cash Flows	<u>819,151</u>	<u>612,307</u>	<u>518,091</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$819,151 Cash and Cash Equivalents, \$45,619 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings.

Of the \$819,151 Cash and Cash Equivalents, \$55,178 of unspent grant funding and revenue in advance is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

Of the \$819,151 Cash and Cash Equivalents, \$186,227 is held by the School on behalf of International Students for homestay fees in advance. See note 16 for details of the funding.

8. Accounts Receivable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Receivables	4,486	12,134	12,134
Receivables from the Ministry of Education	36,776	-	-
Interest Receivable	14,654	-	-
Teacher Salaries Grant Receivable	323,630	302,718	302,718
	<u>379,546</u>	<u>314,852</u>	<u>314,852</u>
Receivables from Exchange Transactions	19,140	12,134	12,134
Receivables from Non-Exchange Transactions	360,406	302,718	302,718
	<u>379,546</u>	<u>314,852</u>	<u>314,852</u>

9. Inventories

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Stationery	3,231	3,734	3,734
School Uniforms	4,831	4,831	4,831
	<u>8,062</u>	<u>8,565</u>	<u>8,565</u>

10. Investments

The School's investment activities are classified as follows:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Asset			
Short-term Bank Deposits	522,691	262,186	262,186
Non-current Asset			
Long-term Bank Deposits	198	198	198
Total Investments	<u>522,889</u>	<u>262,384</u>	<u>262,384</u>

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2023						
Building Improvements	686,278	10,350	-	-	(25,045)	671,583
Furniture and Equipment	93,478	34,552	-	-	(21,472)	106,558
Information and Communication Technology	76,754	6,390	-	-	(35,334)	47,810
Leased Assets	66,020	4,773	-	-	(29,605)	41,188
Library Resources	27,863	5,611	(123)	-	(4,169)	29,182
Balance at 31 December 2023	<u>950,393</u>	<u>61,676</u>	<u>(123)</u>	<u>-</u>	<u>(115,625)</u>	<u>896,321</u>

The net carrying value of furniture and equipment held under a finance lease is \$41,188 (2022: \$66,020)

Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation \$	2023 Accumulated Depreciation \$	2023 Net Book Value \$	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$
Building Improvements	1,188,822	(517,239)	671,583	1,178,472	(492,194)	686,278
Furniture and Equipment	856,921	(750,363)	106,558	822,370	(728,892)	93,478
Information and Communication Technology	388,573	(340,763)	47,810	412,993	(336,239)	76,754
Motor Vehicles	201,751	(201,751)	-	201,751	(201,751)	-
Leased Assets	113,514	(72,326)	41,188	112,597	(46,577)	66,020
Library Resources	94,245	(65,063)	29,182	89,026	(61,163)	27,863
Balance at 31 December	2,843,826	(1,947,505)	896,321	2,817,209	(1,866,816)	950,393

12. Accounts Payable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Creditors	350,117	24,716	24,716
Accruals	46,123	8,065	8,065
Banking Staffing Overuse	143,684	18,405	18,405
Employee Entitlements - Salaries	386,948	371,804	371,804
Employee Entitlements - Leave Accrual	87,172	72,013	72,013
	1,014,044	495,003	495,003
Payables for Exchange Transactions	1,014,044	495,003	495,003
	1,014,044	495,003	495,003

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Grants in Advance - Ministry of Education	15,800	29,831	29,831
International Student Fees in Advance	232,815	246,474	246,474
Other Revenue in Advance	55,178	24,188	24,188
	303,793	300,493	300,493

14. Provision for Cyclical Maintenance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Provision at the Start of the Year	313,231	313,231	407,877
Increase to the Provision During the Year	68,153	20,000	68,819
Other Adjustments	(7,166)	-	(134,026)
Use of the Provision During the Year	-	-	(29,439)
Provision at the End of the Year	374,218	333,231	313,231
Cyclical Maintenance - Current	135,250	35,417	35,417
Cyclical Maintenance - Non current	238,968	297,814	277,814
	374,218	333,231	313,231

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	24,075	33,372	33,372
Later than One Year and no Later than Five Years	21,302	41,013	41,013
Future Finance Charges	(3,329)	(7,062)	(7,062)
	<u>42,048</u>	<u>67,323</u>	<u>67,323</u>
Represented by:			
Finance lease liability - Current	21,740	29,183	29,183
Finance lease liability - Non-current	20,308	38,140	38,140
	<u>42,048</u>	<u>67,323</u>	<u>67,323</u>

16. Funds Held in Trust

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	186,227	189,309	189,309
	<u>186,227</u>	<u>189,309</u>	<u>189,309</u>

These funds relate to arrangements where the School is acting as an agent. These amounts are not revenue or expenses of the School and therefore are not included in the Statement of Comprehensive Revenue and Expense.

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
SIP Site Asphaltting (225292)	3,044	-	(3,044)	-	-
D Block Refurbish (220833)	17,367	-	(4,993)	-	12,374
Science Lab Refurbishment (220834)	21,139	390,834	(406,111)	-	5,862
Bells upgrade (235855)	7,873	3,031	(10,904)	-	-
LSC Office (218649)	11,107	-	(11,107)	-	-
Student Office Upgrade (225296)	2,072	-	-	(2,072)	-
SIP Site Junior Playground (225293)	-	36,011	-	(36,011)	-
Roof Replacement A,B,C,D,E (220830)	-	99,000	(85,282)	-	13,718
Staffroom Fire (245924)	-	25,051	(11,386)	-	13,665
Special Needs Modifications (241069)	-	-	(775)	-	(775)
Totals	<u>62,602</u>	<u>553,927</u>	<u>(533,602)</u>	<u>(38,083)</u>	<u>44,844</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	45,619
Funds Receivable from the Ministry of Education	(775)

2022	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
	\$	\$	\$	\$	\$
Library rebuild	3,983	-	-	(3,983)	-
Music block rationalisation	32,684	-	-	(32,684)	-
SIP Site Asphaltting	50,221	-	(47,177)	-	3,044
D Block Refurbish	27,042	-	(9,675)	-	17,367
Science Lab Refurbishment	30,526	-	(9,387)	-	21,139
Boiler House System Refurbishment	3,625	-	-	(3,625)	-
Bells upgrade	(675)	30,994	(22,446)	-	7,873
LSC Office	7,357	-	-	3,750	-
Grounds Workshop Doors	1,074	-	(17)	(1,057)	-
Gym Refurbishment	3,489	10,346	(9,138)	(4,697)	-
LSC Office	7,357	-	-	3,750	11,107
Grounds Workshop Doors	1,074	-	(17)	(1,057)	-
Student Office Upgrade	2,072	-	-	-	2,072
Sprinkler Leak Repair	-	3,691	(3,827)	136	-
0	-	-	-	-	-
Totals	169,829	45,031	(101,684)	(39,467)	62,602

Represented by:

Funds Held on Behalf of the Ministry of Education

62,602

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as: government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies for example, Government departments and Crown entities are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principal, Assistant Principal and Executive Officer.

	2023 Actual	2022 Actual
	\$	\$
<i>Board Members</i>		
Remuneration	4,175	4,875
<i>Leadership Team</i>		
Remuneration	638,073	634,470
Full-time equivalent members	4.75	5.00
Total key management personnel remuneration	642,248	639,345

There are 7 members of the Board excluding the Principal. The Board held ten full meetings of the Board in the year. The Board also has Finance (4 members) and Property (4 members) that meet monthly and International (6 members) and Special Needs (6 members) that meet quarterly. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual	2022 Actual
	\$000	\$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	180 - 190	170 - 180
Benefits and Other Emoluments	0 - 10	0 - 10
Termination Benefits	0	0 - 0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 - 110	7.00	6.00
110 - 120	5.00	3.00
120 - 130	3.00	1.00
130 - 140	1.00	-
	<u>16.00</u>	<u>10.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and the number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	\$ -	\$ -
Number of People	-	-

21. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry continues to review the schools sector payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such this is expected to resolve the liability for school boards.

Pay Equity Settlement Wash Up amounts

In 2023 the Ministry of Education provided additional funding for non-teaching collective and pay equity agreements. The School is yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual eligible staff members employed in 2023. The Ministry is in the process of determining wash up payments or receipts for the year ended 31 December 2023 however as at the reporting date this amount had not been calculated and therefore is not recorded in these financial statements.

22. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$425,136 (2022:\$188,506) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
D Block Tech Refurbish (220833)	350,605	14,668	335,937
Science Lab Refurbishment (220834)	467,474	421,613	45,861
Roof Replacement A,B,C,D,E (220830)	99,000	85,282	13,718
Staffroom Fire (245924)	25,051	11,386	13,665
LSM Special Needs Modifications (241069)	16,730	775	15,955
Total	958,860	533,724	425,136

(b) Operating Commitments

As at 31 December 2023 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2022: nil)

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Cash and Cash Equivalents	819,151	612,307	518,091
Receivables	379,546	314,852	314,852
Investments - Term Deposits	522,889	262,384	262,384
Total Financial assets measured at amortised cost	<u>1,721,586</u>	<u>1,189,543</u>	<u>1,095,327</u>

Financial liabilities measured at amortised cost

Payables	1,014,044	495,003	495,003
Finance Leases	42,048	67,323	67,323
Total Financial liabilities measured at amortised Cost	<u>1,056,092</u>	<u>562,326</u>	<u>562,326</u>

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



7 November 2024

Philip Sinclair
Crowe New Zealand Audit Partnership
C/- Crowe Mail Centre Private Bag 90106
Invercargill 9840 New Zealand

REPRESENTATION LETTER FOR THE YEAR ENDED 31 DECEMBER 2023

This representation letter is provided in connection with your audit, carried out on behalf of the Auditor-General, of the financial statements of Kaikorai Valley College (the School) for the year ended 31 December 2023 for the purpose of expressing an independent opinion about whether the financial statements:

- present fairly, in all material respects:
 - the financial position as at 31 December 2023; and
 - the financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

We understand that your audit was carried out in accordance with the Auditing Standards issued by the Auditor-General, which incorporate the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

General representations

To the best of our knowledge and belief:

- the resources and activities under our control have been operating effectively and efficiently;
- we have complied with our statutory obligations including laws, regulations and contractual requirements;
- we have carried out our decisions and actions with due regard to minimising waste;
- we have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector (that is, we have carried out our decisions and actions with due regard to probity); and
- any decisions or actions have been taken with due regard to financial prudence.

We also acknowledge that we have responsibility for designing, implementing, and maintaining internal control (to the extent that is reasonably practical given the size of the School) to prevent and detect fraud or error, and which enables the preparation of the financial statements that are free from material misstatement whether due to fraud or error (*a requirement of paragraph NZ40.1(a) in ISA (NZ) 240*).

Representations for the financial statements

We confirm that all transactions have been recorded in the accounting records and are reflected in the financial statements, and that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have fulfilled our responsibilities for preparing and presenting the financial statements as required by section 134 of the Education and Training Act 2020 and, in particular, that the financial statements:
 - present fairly, in all material respects:
 - the financial position as at 31 December 2023; and
 - the financial performance and cash flows for the year then ended; and

- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.
- we believe the methods, significant assumptions, and data used in making and supporting the accounting estimates and the related disclosures in the financial statements are appropriate to achieve recognition, measurement or disclosure that is in accordance with the applicable financial reporting framework;
- we have appropriately accounted for and disclosed the related party relationships and transactions in the financial statements;
- we have adjusted or disclosed all events subsequent to the date of the financial statements that require adjustment or disclosure; and
- we believe the effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to this representation letter; and
- we have disclosed all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. Where applicable, such litigation and claims have been accounted for and disclosed in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

Representations about the provision of information

We confirm that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have provided you with:
 - all information, such as records and documentation, and other matters that are relevant to preparing and presenting the financial statements; and
 - unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence;
- we have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud;
- we have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - management;
 - employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements;
- we have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others;
- we have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements;
- we have disclosed the identity of the related parties, all of their relationships, and all of their transactions of which we are aware; and
- we have provided you with all the other documents ("other information") which will accompany the financial statements which are consistent with the financial statements, and the other information does not contain any material misstatements.

Going concern basis of accounting

We confirm that, to the best of our knowledge and belief, the School has adequate resources to continue operations at its current level for the foreseeable future. For this reason, the Board continues to adopt the going concern basis of accounting in preparing the financial statements for the year ended 31 December 2023. We have reached this conclusion after making enquiries and having regard to circumstances that we consider likely to affect the School during

the period of one year from 7 November 2024, and to circumstances that we know will occur after that date which could affect the validity of the going concern basis of accounting.

We consider that the financial statements adequately disclose the circumstances, and any uncertainties, that we can reasonably be expected to be aware of concerning the adoption of the going concern basis of accounting by the School.

Publication of the financial statements and related audit report on a website

We confirm that we are responsible for the electronic presentation of the audited financial statements, and:

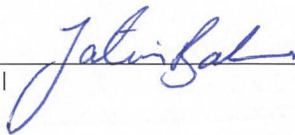
- that the electronic version of the audited financial statements and the related audit report presented on the website are the same as the final signed version of the audited financial statements and audit report.
- that the audited and unaudited information on the website has been clearly differentiated and we understand the risk of potential misrepresentation without appropriate controls.
- that we have assessed the security controls over audited financial information and the related audit report and are satisfied that procedures are adequate to ensure the integrity of the information provided.
- that the full financial statements have been provided on the website.

The representations in this letter are made at your request, and to supplement information obtained by you from the records of the School and to confirm information given to you orally.

Yours faithfully



 Presiding Member



 Principal

Appendix A

Statement of uncorrected financial statement misstatements

The following items are uncorrected financial statement misstatements that are immaterial both individually and in aggregate, to the financial statements taken as a whole:

#	Description	\$				
		Balance Sheet		Income Statement		Profit Impact
		DR	CR	DR	CR	
1	Judgemental misstatement to provide an estimated quantification of the impact of inflation on the cyclical maintenance plan	-	\$75,773	\$75,773	-	(\$75,773)
TOTAL		-	\$75,773	\$75,773	-	(\$75,773)